



University of Rajasthan Jaipur

No. A&F-I/2023/2318

Dated: 14/2/23


Circular

It has been observed that the Principals of constituent Colleges/ Heads of the Departments/Units send the bills to Accounts and Finance Section at a very late stage in March without proper checking and budget allocation. It creates hurdle in tail end period of the Financial Year.

Hence all the Principals of constituent Colleges/ Heads of the Departments/ Units are requested to kindly send the bills for current financial year i.e. 2022-23 duly completed in all respects upto 08/03/2023. The expenditure in each budgetary heads should not exceed the approved budgetary provisions. It will be difficult to entertain the bills received after 08th March in current financial year i.e. 2022-23. This practice shift burden of payment in the coming months and also disturbs the financial planning and management of University. The bills received after 08/03/2023 will be carried forward in next financial year as old liabilities, therefore, all the concered are advised to submit bills complete in all respect to A&F Section within prescribed period i.e. before 08/03/2023.

The concered Heads of the Deptts. shall be personally responsible for the pending liabilities. They are also requested to review requirements and budget utilization within the sanctioned limits and prescribed time.

Please treat it on top priority.

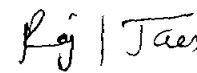

(Ramsukh Jatolia)
Comptroller of Finance
& Financial Adviser

No. A&F-I/2023/2319-70

Dated: 14/02/2023

Copy forwarded for information & necessary action to :-

1. All the Heads of the University Teaching Department/ Non Teaching Departments, U.O.R., Jaipur.
2. All the Principals of the constituent Colleges, U.O.R., Jaipur.
3. The Controller of Examinations, U.O.R., Jaipur.
4. The University Engineer, U.O.R., Jaipur.
5. The P.S. to V.C./ Registrar/ CF & FA, U.O.R., Jaipur.
6. All the Dy. Registrars/ Asstt. Registrars, U.O.R., Jaipur.
7. The Directors, Social Science/ Life Science/ P.G. School of Commerce/ Computer Science/ CDPE/ Social Science Research Centre/ Jain Studies Centre/ SASC/ PIM/ Centre for women Studies/ NSS/ Chief warden, University of Rajasthan, Jaipur.
8. Director Infonet, U.O.R., Jaipur.


(R K Jain) 14/02/23
Dy. Registrar (A&F)
University of Rajasthan